

GENERIC WORKPLACE LEARNING ADVICE

Enrolling in first aid units of competency

If you are seeking to enrol in a First Aid unit of competency you are advised that to complete the unit you must be able to perform basic life support skills, for example control bleeding and perform cardiopulmonary resuscitation (CPR). If you have a disability that would prevent you from performing required basic life support skills you are advised that you will not be able to achieve the unit of competency.

Requirements and advice for students participating in work placement

Many TAFE courses have a compulsory work placement component to assist you to apply your learning in a practical environment and you may be required to comply with some (or all) of the following.

1. HEALTH - NSW MINISTRY OF HEALTH

Before you undertake a clinical work placement:

- If you are over 18 you will be required to undertake a National Criminal Record Check. Visit: http://www.police.nsw.gov.au/about_us/structure/specialist_operations/forensic_services/criminal_records_
- You will be required to sign the NSW Health Student Undertaking where you agree to notify NSW Health if your status changes after the date of issue of your National Police Certificate or during the completion of your course.
- You will be required to undertake Occupational Assessment, Screening and Vaccination against Infectious Diseases and provide your Health Care Worker/Student Vaccination Record Card.
- You will be required to read and sign the NSW Health Code of Conduct form. Visit: http://www.health.nsw.gov.au and type 'clinical placement' in search area.

2. AGED CARE WORK - As per NSW Health requirements for the National Criminal Record Check

3. COMMUNITY AND CHILDREN'S SERVICES

Anyone in child-related work (including student placements and volunteers) MUST have a current Working with Children Check (students/volunteers free) in line with the Office of Children's Guardian phase-in schedule and processes. Visit: http://www.kidsguardian.nsw.gov.au/Working-with-children/working-with-children-check For information about exemptions, visit:

http://www.kidsquardian.nsw.gov.au/Working-with-children/Working-With-Children-Check/Exemptions

4. STUDENT READINESS FOR WORK PLACEMENT

Generally work placements will only occur after there has been a reasonable amount of student/teacher contact and when the teacher is satisfied that you are ready to benefit from workplace learning and perform workplace duties. Your teacher can provide further information.

STUDENT RIGHTS AND RESPONSIBILITIES - For more information visit:

https://www.tafensw.edu.au/courses/rights-and-responsibilities