

ALL SECTIONS OF THIS FORM MUST BE COMPLETED

SECTION A - STUDENT DETAILS

Student Reference Number:

Family Name:

Given Name/s:

TAFE Course Number:

SECTION B - INTERNATIONAL STUDENT COORDINATOR, HEAD TEACHER AND STUDENT TO COMPLETE

Details of RPL granted

NAME AND NUMBER OF UNIT	STAGE OF THE COURSE	TOTAL DELIVERY HOURS/SEMESTER

As a result of RPL, the student is expected to complete the course by (DD/MM/YYYY)

Units enrolled in current semester

NAME OF UNIT	NUMBER OF HOURS/ SEMESTER	INTERNATIONAL USE

Head Teacher's Name

International Student Coordinator's Name

SECTION C - TAFE INTERNATIONAL TO COMPLETE

TISIMS Action Date (DD/MM/YYYY)

PRISMS Action Date (DD/MM/YYYY)

Finance Action Date (DD/MM/YYYY)

Letter sent to student Date (DD/MM/YYYY)

Adviser Name Date (DD/MM/YYYY)

NOTES

Application for RPL

TAFE NSW Institutes are responsible for the assessment and approval of RPL.

Students applying for RPL must provide supporting documents such as relevant qualifications, reports. Information on how to apply for recognition is available at enrolment and your teacher can advise you on how to submit your application.

Refusal to approve RPL can be appealed through the complaints and appeals process.

As an international student you must be studying full-time. If approved RPL reduces your study hours you may be required to study additional elective units to make up a full-time program.

Impact on visa

TAFE International issues e-confirmation of enrolment (e-coe) and reports changes to enrolment on PRISMS.

If the grant of RPL reduces the duration of the course TAFE International will issue an amended e-coe for the student. The student must contact the Department of Border Protection (DIBP) to check any effect on the length of the visa.

Fees

TAFE NSW fees policy states that where there is an approved variation to a standard full time program and the hours of tuition are less than 50% of the standard hours per semester for that program, a pro rata tuition fee will be charged.

If the hours of tuition are less than 50% of the standard hours per semester as a result of RPL, in order to calculate the fees, TAFE International must be advised of the units enrolled in the semester, by completion of the Units enrolled section of this form.

If the hours of tuition after RPL are 50% or more of the standard hours per semester, a full semester's fees will apply.

All the information on this form is truthful and accurate to the best of my knowledge

Yes No

Western Sydney Institute

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The Northern Sydney Institute in partnership with Hunter and North Coast Institutes

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Sydney TAFE in partnership with Illawarra, Western and Riverina Institutes

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