

INTERNATIONAL STUDENTS REQUEST FOR RECOGNITION OF PRIOR LEARNING (RPL) FORM

ALL SECTIONS OF THIS FORM MUST BE COMPLETED

SECTION A - STUDENT DETAILS

International student number: Learner number (if applicable):

Family name: Given name/s:

SECTION B - HEAD TEACHER TO COMPLETE

DETAILS OF RPL GRANTED

NAME AND NUMBER OF UNIT	TOTAL DELIVERY HOURS/SEMESTER

As a result of RPL, the student is expected to complete the course by [DD/MM/YYYY]:

UNITS ENROLLED IN CURRENT SEMESTER

NAME AND NUMBER OF UNIT	NUMBER OF HOURS/SEMESTER	UNIT COST (TAFE International Office use only)

Head teacher's name: Head teacher's signature:



SECTION C – TAFE INTERNATIONAL TO COMPLETE

TISIMS action:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
PRISMS action:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
Finance action:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
Letter sent to student:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
Adviser name:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>

NOTES

APPLICATION FOR RPL

TAFE NSW RTOs are responsible for the assessment and approval of RPL.

Students applying for RPL must provide supporting documents such as relevant qualifications, reports. Information on how to apply for recognition is available at enrolment and your teacher can advise you on how to submit your application.

Refusal to approve RPL can be appealed through the complaints and appeals process.

As an international student you must be studying full-time. If approved RPL reduces your study hours you may be required to study additional elective units to make up a full-time program.

IMPACT ON VISA

TAFE International issues e-confirmation of enrolment (e-coe) and reports changes to enrolment on PRISMS.

If the grant of RPL reduces the duration of the course TAFE International will issue an amended e-coe for the student. The student must contact the Department of Border Protection (DIBP) to check any effect on the length of the visa.

FEES

TAFE NSW Vocational courses fees policy states that where there is an approved variation to a standard full time program and the hours of tuition are less than 50% of the standard delivery hours per semester for that program, a pro rata tuition fee will be charged.

If the hours of tuition are less than 50% of the standard delivery hours per semester as a result of RPL, in order to calculate the fees, TAFE International must be advised of the units enrolled in the semester, by completion of the Units enrolled section of this form.

If the hours of tuition after RPL are 50% or more of the standard delivery hours per semester, a full semester's fees will apply.

HIGHER EDUCATION COURSES

If you are approved to enrol in less than a standard semester load due to RPL then your fees will be charged on a per unit basis.

Please return to the RTO where you are/wish to be enrolled:

WESTERN SYDNEY RTO

wsinternational@tafensw.edu.au

Phone: +61 2 9715 8700

THE NORTHERN SYDNEY, HUNTER AND NORTH COAST RTOs

nsiinternational@tafensw.edu.au

Phone: +61 2 9942 3539

SOUTH WESTERN SYDNEY RTO

swsiinternational@tafensw.edu.au

Phone: +61 2 8713 6545

SYDNEY TAFE, ILLAWARRA, AND WESTERN AND RIVERINA RTOs

intadmissions@tafensw.edu.au

Phone: 1300 360 601

