

INTERNATIONAL STUDENTS DIRECT RELATIVE NOMINATION FORM

Parents of international students are encouraged to nominate direct relatives as carers for their children. This person must either be a relative 21 years of age or over, and nominated by the parents (a brother, sister, step-parent, step-brother, step-sister, grandparent, aunt, uncle, niece or nephew, step-grandparent, step-aunt, step-uncle, step-niece or step-nephew).

The carer undertakes to perform the following:

- Maintain regular contact with the student and liaise with the TAFE International Unit and parents;
- Ensure that the student attends regularly and punctually. Student visas require a minimum of 80% attendance and failure to meet attendance requirements can lead to the cancellation of student visas;
- Notify the International Student Services of any changes to the student's address or living arrangements within 7 (seven) days. This notification must be in writing and provide full details of the new arrangements, and must comply with TAFE NSW and Department of Immigration and Border Protection (DIBP) requirements.
- Contact the parents and TAFE international office in case of accident/serious illness or medical emergency;
- Assist the student to seek any necessary medical attention and ensure proper medical certification is obtained in case of absence;
- Inform the parents promptly in the event of any problems, discuss solutions with parents and act promptly on their advice;
- Write to or telephone TAFE NSW International Office to ask for leave for the student for medical/ dental or any appointments, specifying the dates and times of the absence;
- Liaise with the TAFE NSW Internataional Office concerning behaviour, conduct or any issues which may affect the student's progress;
- Assist the student to understand TAFE NSW obligations and visa requirements and abide by them.

NOTE: The Direct Relative Nomination Form must be signed by both a parent of the student applicant and the nominated direct relative. The Statutory Declaration is required to be signed by the direct relative only.

* Parents and carers, please make a copy for your reference.



Only use this form when nominating direct relatives to be approved by Department of Immigration and Border Protection (DIBP). Please print Carer details in ENGLISH.

SECTION A - PARENT DECLARATION

I, Name of parent in full appoint

as Carer of my child: Name of student

My relationship to the student is: Mother Father

Address:

Telephone: Mobile:

Email:

Signature: Date (DD/MM/YYYY):

SECTION B - CARER DECLARATION

I, Name of nominated carer

accept the responsibility as the Carer for:

Carer's name: Date of birth:

Relationship to the student:

Address:

Telephone: Mobile:

Email:

Signature: Date (DD/MM/YYYY):

NOTE: If the nominated carer is in Australia on a visa, please provide a copy of the passport and current visa.

WESTERN SYDNEY RTO

wsi.international@tafensw.edu.au

Phone: +61 2 9715 8700

THE NORTHERN SYDNEY, HUNTER AND NORTH COAST RTOs

nsi.international@tafensw.edu.au

Phone: +61 2 9942 3539

SOUTH WESTERN SYDNEY RTO

swsi.international@tafensw.edu.au

Phone: +61 2 8713 6545

SYDNEY TAFE, ILLAWARRA, AND WESTERN AND RIVERINA RTOs

intadmissions@tafensw.edu.au

Phone: 1300 360 601

